

**MINUTES FOR THE  
JANUARY 6, 2022 MEETING  
OF THE  
LAKEHEAD RURAL PLANNING BOARD  
PUBLIC MEETING**

**Date:** January 6, 2022

**Members Present:** Bernie Kamphof, Councillor, Municipality of Oliver Paipoonge  
Axel Nowak, Gorham/Ware Representative  
Rudy Buitenhuis, Councillor, Gillies Township  
Wendy Handy, Councillor, O'Connor Township  
Gordon Cuthbertson, Councillor, Municipality of Neebing

**Members Absent:** Bob MacMaster, Councillor, Conmee Township

**Administrative Staff:** Kerri Reid, Secretary-Treasurer  
Chelsea Flegel, Planning Assistant

**Also Present:** Daniel Filipovic

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1. The Public Meeting was called to order.

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**Resolution #001-2022**

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MOTION: Moved by Gordon Cuthbertson  
Seconded by Wendy Handy

THAT, the January 6, 2022 Public Meeting of the Lakehead Rural Planning Board be opened, the time being 5:30 pm.

**CARRIED**

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2. Approval of Agenda

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**Resolution #002-2022**

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MOTION: Moved by Wendy Handy  
Seconded by Rudy Buitenhuis

THAT, the January 6, 2022 Public Meeting Agenda of the Lakehead Rural Planning Board be approved.

**CARRIED**

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3. Election of Chair & Vice-Chair

Gordon Cuthbertson nominates Bernie Kamphof as Chair. Bernie accepts nomination.

Wendy Handy nominates Rudy Buitenhuis for Vice-Chair. Rudy accepts nomination.

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**Resolution #003-2022**

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MOTION: Moved by Rudy Buitenhuis  
Seconded by Gordon Cuthbertson

THAT, Bernie Kamphof be appointed Chair of the Lakehead Rural Planning Board for 2022.

CARRIED

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**Resolution #004-2022**

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MOTION: Moved by Gordon Cuthbertson  
Seconded by Wendy Handy

THAT, Rudy Buitenhuis be appointed Vice Chair of the Lakehead Rural Planning Board for 2022.

CARRIED

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4. Signing authority for any documentation

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**Resolution #005-2022**

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MOTION: Moved by Axel Nowak  
Seconded by Wendy Handy

THAT, any documentation required by our financial institution(s) will be duly authorized and executed when signed by any two of the following persons:

Chair

Vice Chair

Secretary-Treasurer

CARRIED

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5. Disclosures of Pecuniary Interests

6. Applications to be Considered:

- 1B/18/21 – Walter Marchese (Agent: Daniel Filipovic) – New Lot – Gorham
- 1B/19/21 – Walter Marchese (Agent: Daniel Filipovic) – New Lot – Gorham
- 1B/20/21 – Walter Marchese (Agent: Daniel Filipovic) – Lot Addition - Gorham

7. Debate and Decisions Relating to the Applications

- 1B/03/18 – Leslie Larson – New Lot – Gorham – held in abeyance  
Secretary-Treasurer has not heard from applicant, but Lempiala file directly impacting this one, will be coming to next meeting.

8. Adjourn Public Meeting

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**Resolution #006-2022**


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MOTION: Moved by Gordon Cuthbertson  
Seconded by Wendy Handy


THAT, the January 6, 2022 Public Meeting of the Lakehead Rural Planning Board be adjourned, the time being 5:40 p.m.

CARRIED

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Chairperson

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Secretary-Treasurer

**MINUTES FOR THE  
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**Date:** January 6, 2022

**Members Present:** Bernie Kamphof, Councillor, Municipality of Oliver Paipoonge  
Axel Nowak, Gorham/Ware Representative  
Gordon Cuthbertson, Councillor, Municipality of Neebing  
Rudy Buitenhuis, Councillor, Gillies Township  
Wendy Handy, Councillor, O'Connor Township

**Members Absent:** Bob MacMaster, Councillor, Conmee Township

**Administrative Staff:** Kerri Reid, Secretary-Treasurer  
Chelsea Flegel, Planning Assistant

**Also Present:** Daniel Filipovic

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1. The Regular Meeting was called to order.

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**Resolution #007-2022**

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MOTION: Moved by Wendy Handy  
Seconded by Axel Nowak

THAT, the January 6, 2022 Regular Meeting of the Lakehead Rural Planning Board be opened, the time being 5:41 p.m.

**CARRIED**

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2. Approval of Agenda

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**Resolution #008-2022**

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MOTION: Moved by Gordon Cuthbertson  
Seconded by Wendy Handy

THAT, the January 6, 2022 Regular Meeting Agenda of the Lakehead Rural Planning Board be approved.

**CARRIED**

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3. Disclosures of Pecuniary Interest  
None.

4. Deputations  
None.

5. By-laws/Resolutions

- 1B/18/21 – Walter Marchese (Agent: Daniel Filipovic) – New Lot – Gorham  
Planner read Planning Report for application.  
Comments received from Enbridge, MTO, and NDM. No concerns.  
No comments received from Public.  
Daniel Filipovic in attendance and spoke on behalf of application. Noted there won't be any changes to current services on the properties and proposed lots have been configured the way they are to not disturb current features.  
Planner recommends application be approved with conditions.

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**Resolution #009-2022**

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MOTION: Moved by Rudy Buitenhuis  
Seconded by Axel Nowak

THAT, the application 1B/18/21 from Walter Marchese for the purpose of a new lot on the property legally known as GORHAM CON 1 N PT LOT 5, GORHAM TOWNSHIP, Geographic District of Thunder Bay, as set forth in the application be approved with conditions.

CARRIED

- 1B/19/21 – Walter Marchese (Agent: Daniel Filipovic) – New Lot - Gorham  
Planner read Planning Report for application.  
Comments received from Enbridge, MTO, and NDM. No concerns.  
No comments received from Public.  
Daniel Filipovic in attendance and spoke on behalf of application. Noted there won't be any changes to current services on the properties and proposed lots have been configured the way they are to not disturb current features.  
Planner recommends application be approved with conditions.

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**Resolution #010-2022**

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MOTION: Moved by Wendy Handy  
Seconded by Gordon Cuthbertson

THAT, the application 1B/19/21 from Walter Marchese for the purpose of a new lot on the property legally known as GORHAM CON 2 S PT LOT 5, GORHAM TOWNSHIP, Geographic District of Thunder Bay, as set forth in the application be approved with conditions.

CARRIED

- 1B/20/21 – Walter Marchese (Agent: Daniel Filipovic) – Lot Addition – Gorham  
Planner read Planning Report for application.

Comments received from Enbridge, MTO, and NDM. No concerns.

No comments received from Public.

Daniel Filipovic in attendance and spoke on behalf of application. Noted there won't be any changes to current services on the properties and proposed lots have been configured the way they are to not disturb current features.

Planner recommends application be approved with conditions.

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**Resolution #011-2022**

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MOTION: Moved by Axel Nowak  
Seconded by Wendy Handy

THAT, the application 1B/20/21 from Walter Marchese for the purpose of a lot addition on the property legally known as GORHAM CON 1 N PT LOT 5, GORHAM TOWNSHIP, Geographic District of Thunder Bay, as set forth in the application be approved with conditions.

CARRIED

6. Minutes of Previous meeting

- December 2, 2021

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**Resolution #012-2022**

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MOTION: Moved by Rudy Buitenhuis  
Seconded by Wendy Handy

THAT, the Lakehead Rural Planning Board approves the Minutes of the December 2, 2021 Regular Meeting as presented.

CARRIED

7. Matters arising from the minutes

8. Reports

9. Correspondence

- Notice of Application – Z-11-2021 – City of Thunder Bay  
Secretary-Treasurer briefed Board of application. No concerns.

10. Closed Session (if required)

11. Matters Arising from Closed Session (if Required)

12. New Business

- Procedural By-law  
Reviewed annually. Specifically, if meeting time should remain at 5:30 p.m. Board discussed the meeting time works as is, and time will remain the same going forward.

- Virtual vs. In-person Meetings  
Meetings will remain Virtual until further notice.

Discussion regarding upcoming Lempiala file which will likely have lots of public interest. Virtual meetings for this file will pose some challenges, but currently unable to meet in person.

Vice-Chair Rudy Buitenhuis noted that Board is basically all new from the Board that made original decision. Would like as much information provided as soon as possible for Board's review.

Chair Bernie Kamphof asked if a Special Meeting could be possible prior to Regular Meeting for Board to go over information as a group and with Planning Consultant present. Doesn't want a closed meeting, but one that the Board could discuss the information presented together, prior to making a decision. Public would be welcome to attend, but not speak until the Regular Public meeting.

Secretary-Treasurer and Chair will discuss best options for the Board to review the application as best they can.

Suggested idea to have Special Meeting a week or so before regularly scheduled meeting. Secretary-Treasurer will look into suitable options.

- Tariff of fees by-law  
Annual review of fees. LRPB has historically followed Oliver Paipoonge regarding application fees. Oliver Paipoonge has recently increased application fees for 2022. Gordon Cuthbertson supports raising fees based on the fact that same staff process LRPB applications as do Oliver Paipoonge applications, and the workload for both is equal. Wendy Handy asked if it was a flat rate or percentage rate increase. Flat rate was used. Rudy Buitenhuis noted that keeping fees comparable across all Municipalities and Unincorporated Areas keeps development competitive. Secretary-Treasurer will bring a report to a future meeting with fees increase information for Board to make decision on.
- Financial Statements  
For information purposes only.
- 2022 Draft Budget  
Gordon Cuthbertson questioned showing a loss on the draft budget currently. Secretary-Treasurer noted increase in fees and internally restricted funds would impact that. Rudy Buitenhuis suggested showing how the revenue changes to account for the potential fee increases and also noted how internally restricted funds were originally determined.

### 13. Adjournment

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#### **Resolution #013-2022**

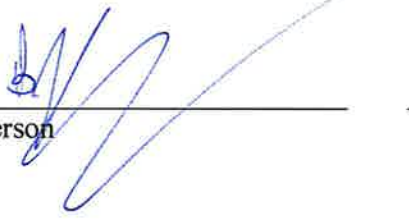
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MOTION: Moved by Gordon Cuthbertson  
Seconded by Axel Nowak

THAT, the January 6, 2022 Regular Meeting of the Lakehead Rural Planning Board be adjourned, the time being 6:11 pm.

CARRIED


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Chairperson

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Secretary-Treasurer